

Jefferson County  
Finance Committee Minutes  
September 14, 2011

Committee members: Braughler, James B.  
Jones, Richard C.  
Mode, Jim  
Molinaro, John  
Rogers, Pamela (Chair)

1. **Call to Order** – Pam Rogers called the meeting to order at 8:30 a.m.
2. **Roll Call (establish a quorum)** - All committee members were present. Additional County Board Supervisor present was Paul Babcock, Rick Kuhlman, Steven Nass and Jan Rouu. Staff members present were Dave Ehlinger, Gary Petre, Phil Ristow and Tammy Worzalla.
3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.
4. **Review of the agenda** – No changes to agenda were requested.
5. **Citizen comments** – None
6. **Approval of Finance Committee minutes for September 8, 2011** – A motion was made by Mode/Jones to approve the minutes of September 8, 2011 as drafted. The motion passed 5-0.
7. **Review budget hearing schedule and possible budget updates** – No updates to the budget.
8. **Budget hearings for 2012** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Gary Petre, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record.]*
  - a. **Organization and possible updates to any department budget previously** – Dave Ehlinger handed out a Budget Hearings Recap for the Finance Committee to review.
  - b. **Highway**
    - i. Bill Kern and Greg Winter
    - ii. No additional motions/information
    - iii. Motion by Molinaro/Mode at \$6,171,980
    - iv. Motion passed 5-0.
  - c. **Human Services**
    - i. Kathi Cauley and Joan Daniel
    - ii. Kathi Cauley requested to unfund a Family Development Worker position and fund an Ongoing Chips Worker. The difference of \$9,825.11 for the salary and benefits increase of the new position would be offset by a decrease in group home related expenditures. Motion made by Mode/Molinaro to unfund a Family Development Worker position and fund an Ongoing Chips Worker with a \$9,825.11 increase in salary and benefits and an equal decrease in group home related expenditures to result in no tax levy adjustment. Motion passed 5-0.

- iii. Motion by Jones/Molinaro at \$7,647,032
  - iv. Motion passed 5-0.
- d. Parks**
- i. Joseph Nehmer
  - ii. Mode/Rogers moved to amend the recommended budget eliminating the \$20,000 expense to replace the barn roof/barn stabilization on the Mason Farm Development and shifting \$14,000 to wages and benefits and returning \$6,000 to the Carol Liddle Fund. Motion failed 1-4 with Jim Mode voting for the amendment.
  - iii. Motion by Molinaro/Braughler as originally presented at \$783,013
  - iv. Motion passed 5-0.
- h. Corporation Counsel**
- i. Phil Ristow
  - ii. No additional motions/information
  - iii. Motion by Mode/Braughler at \$325,082
  - iv. Motion passed 5-0.
- e. Sheriff**
- i. Paul Milbrath and Jeff Parker
  - ii. Motion by Mode/Molinaro to increase the budget for the Sheriff parking garage/Courthouse parking lot repairs from \$106,043 to \$226,356 due to updated estimate being received from GMA Engineers. Motion passed 5-0. Dave Ehlinger indicated that the budget for Bus Unit 2014 (Donations) needs to be completed yet.
  - iii. Motion by Molinaro/Jones at \$11,389,530
  - iv. Motion passed 5-0.
- f. Emergency Management**
- i. Donna Haugom
  - ii. Motion made by Jones/Braughler to amend the recommended budget State Aid amount from \$38,000 to \$35,000 with an additional \$3,000 to tax levy. The motion passed 5-0.
  - iii. Motion by Jones/Braughler at \$64,054
  - iv. Motion passed 5-0.
- g. County Clerk**
- i. Barb Frank
  - ii. No additional motions/information
  - iii. Motion by Braughler/Mode at \$235,647
  - iv. Motion passed 5-0.
  - v. Dave Ehlinger suggested a transfer of ¼ of the cost of the shared copier from the County Clerk Department's budget to the Finance Department's budget in the amount of \$2,683. Motion by Braughler/Mode was passed 5-0.
- k. Planning and Zoning**
- i. Rob Klotz
  - ii. Motion by Mode/Jones to take the \$15,000 of state aid revenue out of the 2012 budget and place it within the 2011 estimated column. Motion passed 5-0. Motion by Rogers/Jones to increase \$428 for the Solid Waste operating reserve because the business unit is a zero tax levy program. Motion passed 5-0.
  - iii. Motion by Molinaro/Mode at \$327,125
  - iv. Motion passed 5-0
- j. Economic Development**
- i. Dennis Heling
  - ii. No additional motions/information
  - iii. The Finance committee takes no action as these are fiduciary funds.

- i. Coroner**
    - i. Gary Petre
    - ii. No additional motions/information
    - iii. Motion by Molinaro/Braugher at \$89,375
    - iv. Motion passed 5-0
9. **Set future meeting schedule, next meeting date, and possible agenda items** - No additional agenda items.
10. **Adjourn** – A motion was made at 10:37 a.m. to adjourn by Mode/Molinaro. The motion passed 5-0.

Respectfully submitted,

Jim Braugher  
Finance Committee Secretary  
Jefferson County

/tlw